

HOÀNG PHAN QUANG PHÚ

Account Creative Agency

CONTACTS

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ABOUT ME

With the capacity of a young person, the passionate about creativity as well as the desire to bring the brand and products closer to customers. Have a high sense of responsibility, perform well under pressure, humor, listen and good communication skills. Always strive for excellence in every job that I worked for. Strong can-do attitude to everything that matters in his life.

- #Learnsomethingnew
- #Sport
- #Travel
- #Photographer
- #Fashion
- #Friendly
- #Responsibility
- #Humor
- #Goodcommunication
- #Book

WORK EXPERIENCE

Golden Coin Digital Agency

Account Executive | 2020 - Present

Lead management and support in projects with clients.
Receive briefs from customers, coordinate with the team to develop ideas, implement proposals, quotations, and present to customers if any.
Manage documents related to the project (contract, acceptance, payment, report,...).
Manage, work with suppliers, Kol, ... related to the project.
Customer support and advice when needed.
We are proposing and building technological solutions.
Balance the project timeline to match the current situation of the team in-house.
Support for managing and operating customer's Websites and App.

Hải Yến Eye Care

Marketing Executive | 2020

Manage and direct Fanpage messages.
Brainstorm ideas for images and content to post.
Work with the team to plan quarterly marketing.
Plan and implement the company's offline event activities every month.

Personal Business

Since 2014

Traded (purchased and resold) Laptop, Cellphones, Motorcycle, Accessories, Sneaker, Luxury fashion (high-class brand: Gucci, LV...)
Created private Facebook communities of sellers and customers in each product.
Dealer order US, China, JP.



OTHER SKILLS



EXTRA-CURRICULAR ACTIVITIES

Freelance photographer.
MC for some events and year-end parties for some companies.
Training for R3 Sai Gon team about riding skills.
Supported some coffee shops by supervising their production (lighting, decor...).
Have a one charity team and ours support homeless, lonely old people in HCMC.

Key achievements

Learned relevant supporting skills for Marketing and honed creativity, effective time management skill.